

User's Guide

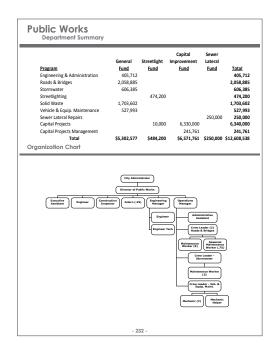
A guide to reading the departmental budgets.

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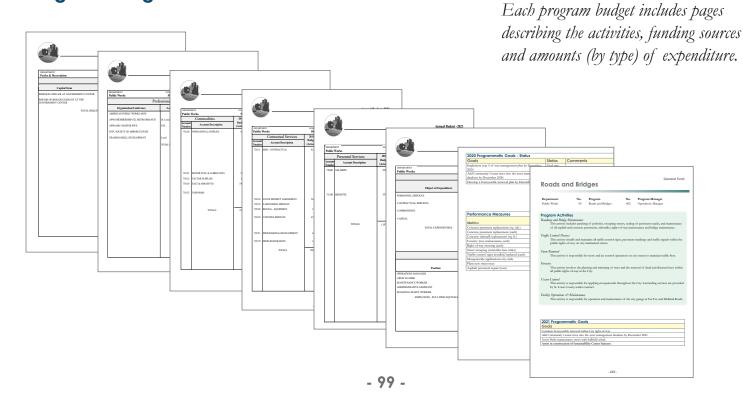
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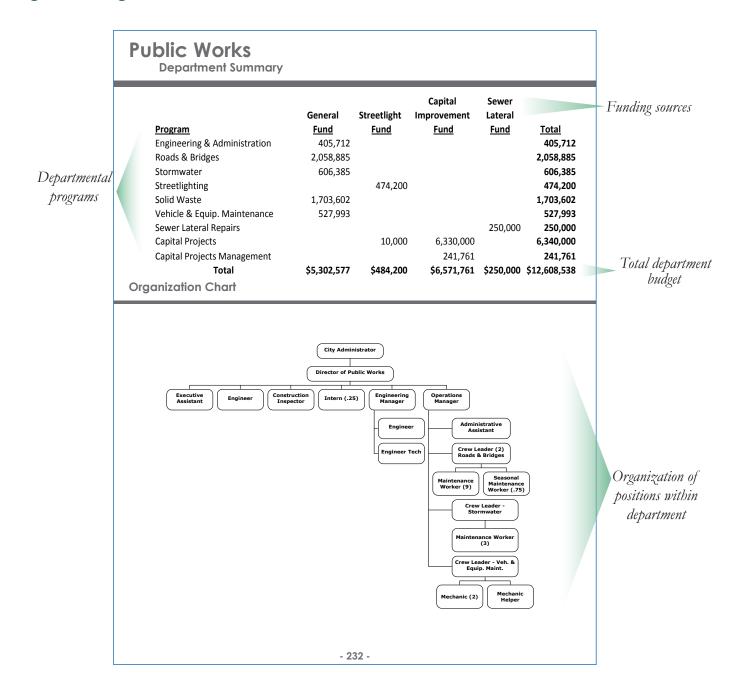
Department Budgets



Each department budget includes a summary page that shows the programs within the department, funding sources and an organizational chart.

Program Budgets





Listing and

description of

major activities

within the program

General Fund

Roads and Bridges

DepartmentNo.ProgramNo.Program ManagerPublic Works50Roads and Bridges002Operations Manager

Position responsible for managing program

Program Activities

Roadway and Bridge Maintenance

This activity includes patching of potholes, sweeping streets, sealing of pavement cracks, and maintenance of all asphalt and concrete pavements, sidewalks, rights-of-way maintenance and bridge maintenance.

Traffic Control Devices

This activity installs and maintains all traffic control signs, pavement markings and traffic signals within the public rights-of-way on city-maintained streets.

Snow Removal

This activity is responsible for snow and ice control operations on city streets to maintain traffic flow.

Forestry

This activity involves the planting and trimming of trees and the removal of dead and diseased trees within all public rights-of-way in the City.

Vector Control

This activity is responsible for applying mosquitocide throughout the City. Larviciding services are provided by St. Louis County under contract.

Facility Operations & Maintenance

This activity is responsible for operation and maintenance of the city garage at Fee Fee and Midland Roads.

2021 Programmatic Goals

Goals

Continue honeysuckle removal within City right-of-way.

Add Community Center trees into the asset management database by December 2021.

Assist Parks maintenance crews with ballfield rehab.

Assist in construction of Sustainability Center features.

Strategic goals
and objectives
relevant to the
program, as well as
programmatic goals
for the budget year.

Program goals, status, and comments (see glossary for status definitions)

2020 Programmatic Goals - Status			
Goals	Status	Comments	
Implement year 5 of tree management plan by December 2020.	Goal met		
Add Community Center trees into the asset management database by December 2020.	In progress		
Develop a honeysuckle removal plan by December 2020.	In progress		

Performance Measures				
	2018	2019	2020	2021
Metrics	Actual	Actual	Estimate	Projected
Concrete pavement replacement (sq. yds.)	1,883	840	850	1,000
Concrete pavement replacement (each)	86	39	40	45
Concrete sidewalk replacement (sq. ft.)	9,647	7,803	10,000	13,000
Forestry (tree maintenance, each)	1,685	1,274	1,200	1,500
Right-of-way mowing (each)	13	12	10	10
Street sweeping (centerline lane miles)	531	321	300	350
Traffic control signs installed/replaced (each)	648	172	300	400
Mosquitocide applications city-wide	19	19	19	19
Plant new street trees	171	195	200	200
Asphalt pavement repair (tons)	41	85	100	70

Benchmarks,
efficiency measures
and timetables of
the program

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Annual Budget -2021

General Fund

DEPARTMENT Public Works	NUMBER 50	PROGRAM Roads & Bridges		NUMBER 002	
Program Budget					
Object of Expenditure		2019 Budget	2020 Budget	2021 Budget	
PERSONNEL SERVICES		1,197,756	1,242,000	1,231,870	
CONTRACTUAL SERVICES		190,392	365,905	211,280	
COMMODITIES		321,168	382,980	352,980	
CAPITAL		102,660	68,000	0	
TOTAL EXPENDITURES		1,811,976	2,058,885	1,796,130	

Compares expenditures over three fiscal years

All positions within the program

Personnel Schedule		
2019	2020	2021
1.00	1.00	1.00
2.00	2.00	2.00
9.00	9.00	9.00
1.00	1.00	1.00
1.50	0.75	0.75
14.50	13.75	13.75
	2019 1.00 2.00 9.00 1.00 1.50	2019 2020 1.00 1.00 2.00 2.00 9.00 9.00 1.00 1.00 1.50 0.75

Number of employees (full-time equivalents) per position across three years

Annual Budget -2021

General Fund

Budget source

Specific planned

expenditures

within line item

Object of
expenditure:
Personnel Services,
Contractual,
Commodities, or
Capital

DEPARTMENT NUMBER PROGRAM NUMBER Roads & Bridges Public Works 50 002 2019 Contractual Services 2020 Budget Budget Budget Account **Account Description** Detail (Actual) (Amended) (Proposed) Number 720.11 MISC. CONTRACTUAL 81,781 249,080 95,780 Smart phones (4) with hotspots 2,580 7,500 Facility maintenance Landfill charges 15,000 Vehicle location services (14) 5,100 Mulch (Dorsett/I-270) 11,500 Pest control 1,500 Radio maintenance/mounting 500 500 Security monitoring Traffic signal maintenance 15,000 Tree removal 15,000 Weather forecast service 3,600 Dorsett 270 Lighting 18,000 Replacement LEVEE DISTRICT ASSESSMENT 54,194 57,000 57,000 57,000 Levee district assessment 720.19 LARVICIDING SERVICES 3,000 3,000 County contract for larviciding 3,000 720.28 RENTAL - EQUIPMENT 1,464 3,500 3,500 Specialized equipment (as 3,500 needed) UTILITIES SERVICES 720.30 47,278 49,000 49,000 Electric - traffic signals 5,500 Gas & electric - bldg. 24,000 Water (Dorsett/I-270) 4,500 Water & sewer 15,000 720.51 PROFESSIONAL DEVELOPMENT 4,270 3,825 2,500 See professional development 2,500 request PROP. RESTORATION 500 Small claims 500 1,405 500 TOTALS 190,392 211,280 365,905

Line Item Account Numbers



Specific conference, organization or training activity and the location where the activity will be held

DEPARTMENT NUMBER PROGRAM NUMBER 50 Public Works Roads & Bridges 002 Professional Development Request Organization/Conference Location Amount Detail AMERICAN PUBLIC WORKS ASSN Annual membership (1) APWA MEMBERSHIP STL METRO BRANCH Membership dues & mtgs (1) St. Louis, MO 250 STL Annual conference (1) APWA MO CHAPTER PWX 600 Membership Dues INT'L SOCIETY OF ARBORCULTURE 175 TRAINING/SKILL DEVELOPMENT Local Annual program (13) TOTAL REQUEST 2,500

Description of course, organization or seminar and estimated total cost

This total will match line item 720.51 on the page immediately preceding this page of each program



Annual Budget -2021

General Fund

Listing of
Capital Asset
Items to be
purchased

DEPARTMENT
Parks & Recreation NUMBER 004 NUMBER PROGRAM Government Center Maint. Capital Request Unit Cost Total Cost Capital Item Description REBUILD CHILLER AT GOVERNMENT CENTER 50,655 R 50,655 REPAIR OF BOILER EXHAUST AT THE GOVERNMENT CENTER 67,000 67,000 TOTAL REQUEST 117,655

Quantity, replacement or addition, unit cost, total cost and description

strategic plan In program budgets

Within each goal of the strategic plan, the City Council has identified objectives and the activities required to accomplish those objectives. When an objective and activity applies to a specific program, the first page of that program will include that information. To distringuish between each of the seven strategic goals, a color-coding system is used, as shown below.

Goal 1: Quality Housing	
Goal 2: Building Community	
Goal 3: City Services	
Goal 4: Financial Stability	
Goal 5: Safety	
Goal 6: Economic Development	
Goal 7: Creating Identity	

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